



ELEMENTS

Salon and Spa

SPECIAL OCCASION CONTRACT

We are honored that that you have chosen Elements Salon & Spa to be part of your special day. We require a few things in order to schedule your services.

Please be aware that this is a contract that requires a credit card to reserve appointments. No charges will be made to your credit card at this time. However, in the event that you cancel any appointment less than one week prior to the reserved date OR any missed appointments listed on this contract, your credit card will be charged. Please arrive 10 minutes prior to your scheduled appointment.

Please keep in mind that Elements has independent contracted stylists. This means prices may vary slightly from each stylist.

A photographer may join the party for prep photos however, we ask if any photos are shared on social media that Elements Salon and Spa gets properly tagged and credited for the work (hair, nails, makeup, other services) done.

NAME _____

PHONE # _____ EMAIL ADDRESS _____

ADDRESS _____

OCCASION DATE _____ PARTY # _____ MUST BE READY BY _____

CREDIT CARD # _____

EXP. DATE _____ CSC (3 digit on back) _____ BILLING ZIP CODE _____

** I have read, understand and agree to the terms of this contract.*

SIGNATURE _____ DATE _____

Please return all contracts via email frontdesk.elements@yahoo.com, mail or in person at 2514 Glendale Ave Green Bay, WI 54313, or at elementsofgreenbay.com/specialoccasioncontracts.



ELEMENTS SALON & SPA

920-434-1022 • 2514 GLENDALE AVE GREEN BAY, WI 54313

WWW.ELEMENTSOFGREENBAY.COM